

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 19th June, 2013 at 1.00 pm

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### Councillors

K Wakefield (Chair)    A Carter  
J Blake  
M Dobson  
P Gruen  
R Lewis  
L Mulherin  
A Ogilvie  
L Yeadon

### MEMBERSHIP

S Golton

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 9<sup>th</sup> May 2013</p> <p><b><u>CHILDREN'S SERVICES</u></b></p>	1 - 10
6			<p><b>ANNUAL REPORTS OF THE FOSTERING AND ADOPTION SERVICE AND ANNUAL UPDATES OF THE RESPECTIVE STATEMENTS OF PURPOSE</b></p> <p>To consider the report of the Director of Childrens Services presenting the annual reports of the fostering and adoption services, as detailed in Appendices A and B, as required by the National Minimum Standards 2011. In addition, this report seeks Elected Member approval of the revised statements of purpose for Leeds City Council's Fostering and Adoption Services. The Statement of Purpose for each service is attached at Appendices C and D respectively. In each case the Statement of Purpose is required as part of the national minimum standard in order to be able to provide those services.</p>	11 - 130

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7 K			<p><b>SCHOOL EASTER HOLIDAY CONSULTATION</b></p> <p>To consider the report of the Director of Children's Services outlining the recent consultation on the Leeds school Easter break; including a recommended Easter holiday pattern to be adopted from 2014/15 onwards.</p>	131 - 142
8 K	Alwoodley; Beeston and Holbeck		<p><b>DESIGN AND COST REPORT FOR ALLERTON CHURCH OF ENGLAND PRIMARY AND BEESTON PRIMARY (PHASE 2) BASIC NEED PROJECTS : NEW BUILD ACCOMMODATION TO FACILITATE SCHOOL EXPANSION</b></p> <p>To consider the report of the Director of Children's Services seeking approval to incur expenditure and authority to tender work necessary for the delivery of the Basic Need Programme in respect of additional teaching spaces at Beeston Primary School and additional accommodation at Allerton Church of England Primary School.</p>	143 - 160
9 K			<p><b><u>LEADER OF COUNCIL'S PORTFOLIO</u></b></p> <p><b>FINANCIAL PERFORMANCE - OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2013</b></p> <p>To consider the report of the Director of Resources, setting out the Council's financial outturn position for 2012/13 for both revenue and capital and includes the Housing Revenue Account. In addition, the report covers major variations on the revenue account and also reports on the Schools and ALMOs final position.</p> <p>Finally, the report highlights the position regarding other key financial health indicators including Council Tax and NNDR collection statistics, Sundry income and prompt payments.</p>	161 - 176

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10			<p><b>WELFARE, BENEFITS AND POVERTY</b></p> <p>To consider the joint report of the Assistant Chief Executive (Customers and Communities) and the Director of City Development providing an update on the proposals being developed to help deal with poverty and deprivation in the city and provides information on the impact of the reforms on families with dependent children. Specific proposals are set out within the report for a significant programme of work required to prepare for the roll out of Universal Credit along with a set of proposals for a campaign to tackle high cost lenders in the most deprived areas of the city. In addition, the report sets out proposals that would deliver a common assessment framework for those most in need of financial and advice services and would deliver the support in an integrated and accessible way, whilst also proposing the development of an approach to tackle poverty which recognises the wider implications around health, education, jobs, skills and housing. Finally, the responds to the issues raised by the deputation to full Council on 14<sup>th</sup> November 2012 regarding Payday Loan Companies.</p>	177 - 208
11			<p><b>BEST COUNCIL PLAN 2013-17</b></p> <p>To consider the report of the Deputy Chief Executive presenting a new Best Council Plan 2013-17, to replace the current Council Business Plan 2011- 15, for approval prior to being submitted to the meeting of full Council on 1<sup>st</sup> July 2013.</p>	209 - 248

Item No K=Key Decision	Ward	Item Not Open		Page No
12			<p><b>2012/13 QUARTER 4 PERFORMANCE REPORT</b></p> <p>To consider the report of the Deputy Chief Executive presenting a summary of the year end performance data for 2012/13 which provides an update on progress in delivering the Council Business Plan 2011-15 and City Priority Plan 2011-15. In addition, the report highlights any key performance issues.</p>	249 - 262
13 K			<p><b>DESIGN AND COST REPORT FOR THE CITY REGION REVOLVING INVESTMENT FUND</b></p> <p>To consider the report of the Chief Officer, Public Private Partnerships and Procurement Unit which seeks approval to enter into a limited partnership with partner local authorities to establish a Leeds City Region Revolving Investment Fund (RIF), and also which seeks authority to invest £6,440,000 in accordance with capital scheme number 16500RIF, as the Leeds City Council agreed contribution to the setup of the Fund.</p> <p><b><u>ENVIRONMENT</u></b></p>	263 - 292
14	Killingbeck and Seacroft; Roundhay; Temple Newsam		<p><b>RESPONSE TO DEPUTATION TO COUNCIL - WYKE BECK VALLEY COMMUNITY FORUM REGARDING THE POST OF WYKE BECK VALLEY RANGER AND 5 LOCAL NATURE RESERVES IN WYKE BECK VALLEY</b></p> <p>To consider the report of the Chief Officer (parks and Countryside) responding to the matters arising from the deputation to Council on the 8<sup>th</sup> May 2013 by the Wyke Beck Valley Community Forum. In particular the report considers the role of the Wyke Beck Valley Ranger and the potential to designate identified sites in the valley as Local Nature Reserves.</p>	293 - 308

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15 K	Beeston and Holbeck		<p><b>MERCURY ABATEMENT - COTTINGLEY CREMATORIUM</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods advising of the current position with regard to achieving the statutory 50% abatement of mercury emissions from the authority's crematoria and seeking approval for the installation of cremators with mercury filtration equipment at Cottingley crematorium. In addition, the report advises of the expenditure of fees up to £90,000 to allow the tendering of the works contract on a design and build basis, and management of the subsequent contract, to be funded from existing budget provision.</p>	309 - 320
16 K	City and Hunslet		<p><b>REVIEW OF CITY CENTRE CAR PARKING</b></p> <p>To consider the joint report of the Director of Environment and Neighbourhoods and the Director of City Development providing an update on various issues relating to city centre car parking that were considered in a report to Executive Board in September 2012. Since the report in September, a consultation exercise has been undertaken in relation to Sunday and evening charges and a recommendation is made that charges be introduced. Information is also provided in the report regarding Woodhouse Lane multi storey car park, the on-going development of both retail and leisure opportunities within the city centre and the intention to continue to monitor car parking pricing and provision.</p>	321 - 340



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17	Adel and Wharfedale; Burmantofts and Richmond Hill; City and Hunslet; Headingley; Hyde Park and Woodhouse; Middleton Park; Weetwood		<p><b><u>DEVELOPMENT &amp; THE ECONOMY</u></b></p> <p><b>NEW GENERATION TRANSPORT (NGT) : DEPUTATION FROM THE A660 JOINT COUNCIL</b></p> <p>To consider the report of the Director of City Development responding to the deputation presented to Council on 8<sup>th</sup> May 2013 by the A660 Joint Council regarding the New Generation Transport (NGT) proposals.</p>	341 - 354
18 K	Weetwood		<p><b>WEST PARK CENTRE OPTIONS APPRAISAL AND RESPONSE TO WEST PARK CENTRE CAMPAIGN GROUP DEPUTATION TO FULL COUNCIL</b></p> <p>To consider the report of the Director of City Development inviting the Board to consider proposals regarding the future of the West Park Centre in the context of the outcome of the assessment of two options, as instructed by Executive Board in February 2013. The report also provides a response to the deputation presented to Full Council on 8<sup>th</sup> May 2013 from the West Park Centre Campaign Group which was in support of the re-opening of the centre.</p>	355 - 406
19 K			<p><b>PARKING PERMIT CHARGES</b></p> <p>To consider the report of the Director of City Development outlining the work undertaken to develop proposals for the introduction of a charge for Residents Parking Permits as identified in the annual budget report and which also details the basis under which a charge could be made, should Executive Board resolve to proceed with such a proposal.</p>	407 - 430

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20 K	Bramley and Stanningley; Horsforth; Kirkstall	10.4(3) (Appendices B, C and E only)	<p><b>SUPPORT TO THE LEEDS RAIL GROWTH PACKAGE - AGREEMENT OF TERMS AND CONDITIONS</b></p> <p>To consider the joint report of the Director of City Development and the Director of Resources providing an update on the progress of the establishment of the Leeds Rail Growth Package and includes information on the proposed terms and conditions of financial support and security that would be provided by the Council and, subject to finalisation of legal contracts, the report recommends that financial support is provided.</p> <p>(Appendices B, C and E to this report are designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	431 - 464
21 K			<p><b>ENERGY SAVING MEASURES FOR STREET LIGHTING - CONSULTATION OUTCOME AND FURTHER PROPOSALS</b></p> <p>To consider the report of the Director of City Development summarising the outcome of consultation on the proposal to implement a selective part-night switch-off of street lights and to seek approval to inject £376,643 into the capital programme to proceed with the design and installation of a selective part-night street lighting scheme.</p>	465 - 488

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22 K			<p><b>WEST YORKSHIRE COMBINED AUTHORITY</b></p> <p>To consider the report of the Director of City Development on the outcome of the consultation undertaken in respect of the review of governance arrangements in West Yorkshire. The report invites the Board to recommend to full Council that consideration be given to becoming a member of a Combined Authority for the area of West Yorkshire. In addition, the report presents the proposed Scheme for the Combined Authority, which would form the basis for the creation of the new body, and as such, the report requests that a recommendation is made to full Council that the Scheme be submitted to Government by July 2013, with a view to creating a Combined Authority for the area of West Yorkshire by April 2014, in line with our City Deal Implementation Plan.</p>	489 - 556
23 K	Gipton and Harehills		<p><b>ROUNHAY ROAD, HIGHWAY IMPROVEMENTS</b></p> <p>To consider the report of the Director of City Development seeking authority to proceed with the preparation of the detailed design and construction of the works as proposed. In addition, the report also seeks authority for the revocation of the relevant items currently in force in an existing Waiting Restriction Traffic Regulation Order together with the provision of both a new Waiting/Loading Restriction Order and a Movement Restriction Order. The total estimated cost of the proposed scheme is £550,000.</p>	557 - 576

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24 K	City and Hunslet	10.4(3) (Appendix 1 only)	<p data-bbox="676 286 1318 360"><b>ST GEORGE HOUSE, 42 GREAT GEORGE STREET, LEEDS, LS1</b></p> <p data-bbox="676 398 1401 651">To consider the report of the Director of City Development which seeks approval for the Council to purchase the head tenant's leasehold interest in the St George House property, on the terms set out in the exempt appendix. The report also seeks approval to a formal Deed of Surrender of this Lease.</p> <p data-bbox="676 689 1394 801">(Appendix 1 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3)).</p> <p data-bbox="676 869 1374 943"><b><u>NEIGHBOURHOODS, PLANNING &amp; SUPPORT SERVICES</u></b></p>	577 - 590
25 K			<p data-bbox="676 1014 1366 1043"><b>DRAFT SAFER LEEDS STRATEGY 2013-2014</b></p> <p data-bbox="676 1081 1398 1267">To consider the report of the Director of Environment and Neighbourhoods seeking consideration of; and support for the draft Safer Leeds Strategy 2013/14; prior to submission of the Strategy to full Council in July 2013 for approval.</p>	591 - 620
26 K			<p data-bbox="676 1417 1222 1491"><b>REVIEW OF ALMOS AND HOUSING MANAGEMENT ARRANGEMENTS</b></p> <p data-bbox="676 1529 1382 1809">To consider the joint report of the Assistant Chief Executive (Customers and Communities) and the Director of Environment and Neighbourhoods detailing the outcome from the review of housing management services in Leeds and presents a recommendation on the future delivery of housing management in the city, whilst also sets out implementation arrangements.</p>	621 - 636